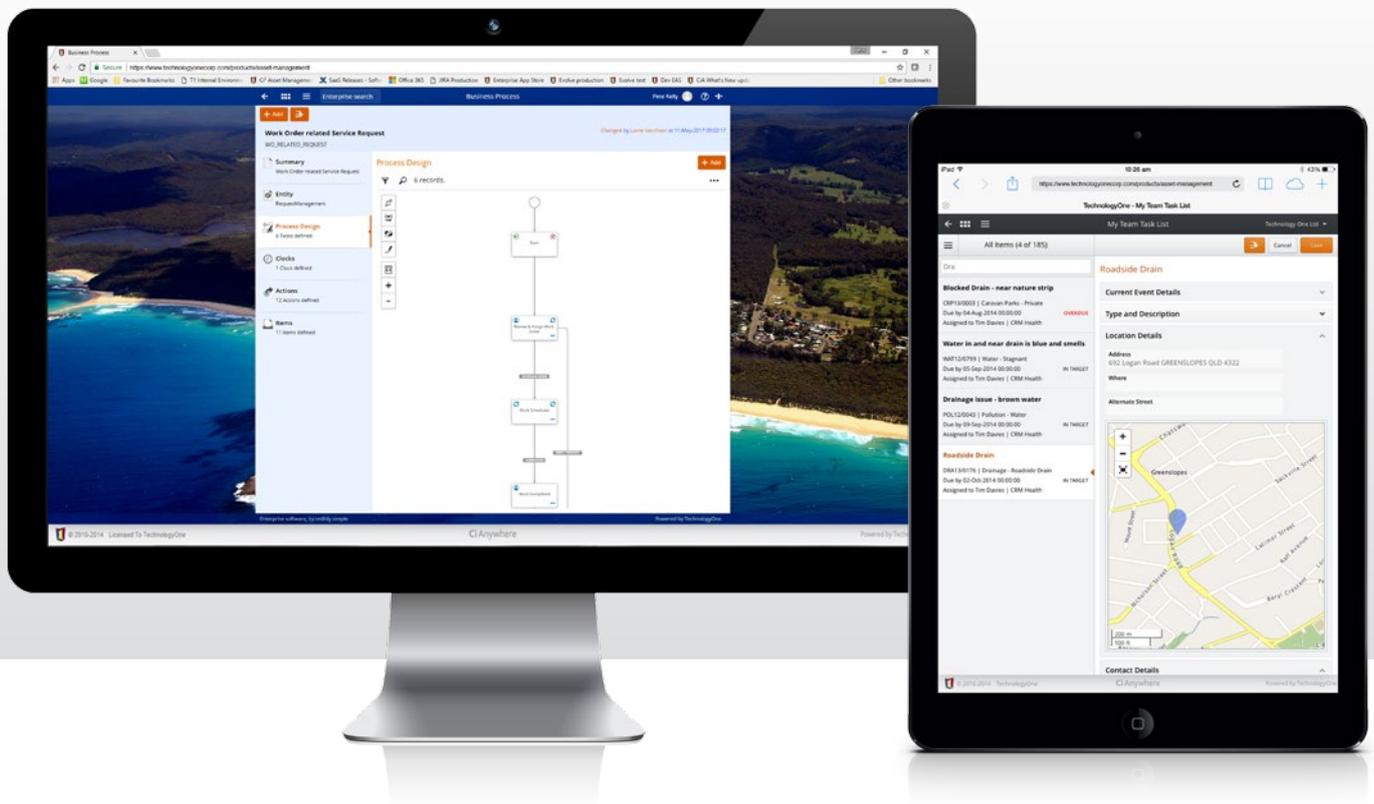


Asset Management Workflow

Support your organisation's business processes.



Key features and benefits

- Full business lifecycle management with workflow controls
- Work is delegated and escalated correctly and automatically
- Consistent and complete processes, business rules and financial delegations

Workflow provides full business lifecycle management with workflow controls including Project and Work Orders, Financial and Procurement delegation.

Support the organisation's business processes

Business processes typically involve a number of steps carried out by several people, with the work item being manually progressed from one person to another.

Workflow is aware of the organisational structure for those people that participate in the process and is able to be configured to ensure adherence to consistent and complete processes, business rules and financial approval delegations.

Features

- Comprehensive business lifecycle management
- Automated escalation rules
- Automated email and workflow notification
- Automated approval processes, across complex business approval rules
- Automated compliance with complex business approval processes
- Automated approval controls, including financial and procurement limit

Create workflow roles

Workflow Pools can be defined to support teamwork or workflow roles. Users that share the same duties or roles can be setup as members of the same Workflow Pool. Tasks can be assigned to these Workflow Pools, and allocated to an individual member of the pool, at a later time.

Benefits

- Work is targeted appropriately with each task being assigned to the correct person
- 'Day-to-day' task workloads are easier to manage, with a view of outstanding tasks, and team work and delegation of work to nominated users to cover periods of leave, etc
- Faster completion of business processes, through immediate notification of assigned work and escalation of overdue tasks
- Overdue Workflow Tasks can be escalated to nominated users, determined by customisable settings
- Supports the delegation of work to a nominated user for a specified period of time. A user can choose to give access to their assigned tasks to another user to cover periods of leave etc
- Workflow integrates with existing email software for the purposes of email notifications