

XLOne Training

Course Synopsis	
Duration	2 Days
Course Outline	This course provides attendees with an understanding of how to design, configure and maintain both My XLOne and XLOneDesigner Workbook reports.
Attendees	Attendees should have a knowledge of TechnologyOne Financials concepts.
Course Objectives	<p>Participants completing this course will be able to configure, support and provide end user training for Ci Anywhere XLOne Reporting.</p> <p>In particular Participants will be able to explain and configure:</p> <ul style="list-style-type: none"> ● My XLOne reports, ● XLOne Designer Workbook reports including, <ul style="list-style-type: none"> ○ Row and Column commands, ○ Set commands, ○ Multi List reports, ○ Multiple Column Definitions, ○ Grouping, ○ Lookups, and ○ Multiple Datasources.
Course Topics	<p>Topics covered in the course include:</p> <ul style="list-style-type: none"> ● My XLOne, ● The XLOne Designer Manifest File, ● Loading the XLOne Designer Addin, ● XLOne Designer Workbook reports, and ● Reporting Systems

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Course Agenda Day 1	
	Topic
0900	Welcome and Introduction
	My XLOne <ul style="list-style-type: none"> • Basic functionality • Variables Exercises
1030	Morning Break
1100	My XLOne <ul style="list-style-type: none"> • Grouping • Consolidation • Drilldown Exercises
1230	Lunch Break
1330	Installing the XLOne Designer Addin XLOne Designer Manifest File XLOne Designer Basic Workbook Structure <ul style="list-style-type: none"> • Creating the Workbook • Basic Row commands Exercises
1500	Afternoon Break
1530	XLOne Designer Basic Workbook Structure <ul style="list-style-type: none"> • Basic Column commands Exercises
1700	End of Day Wrap Up

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Course Agenda Day 2	
	Topic
0900	Welcome and Introduction
	Advanced Row Commands Exercises
1030	Morning Break
1100	Advanced Column Commands Exercises
1230	Lunch Break
1330	Accessing Ci Anywhere and Ci Analysers Reporting Systems Importing Ci Report Definitions
1500	Afternoon Break
1530	Exercises
1700	End of Day Wrap Up