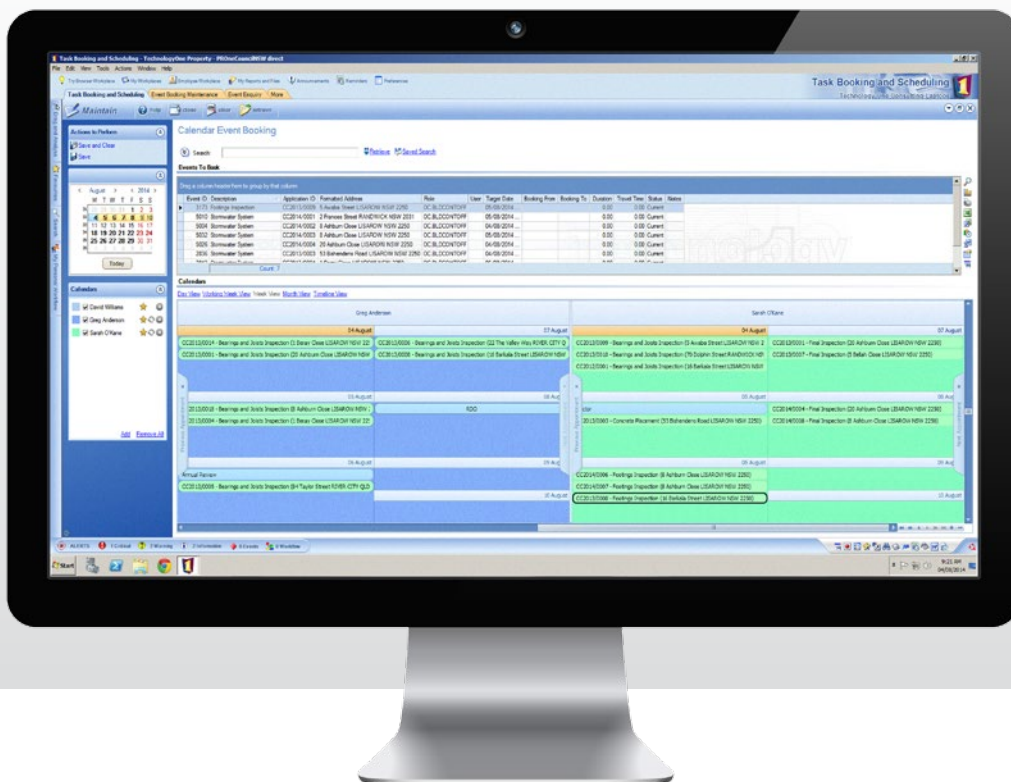## Property & Rating

Task Booking and Scheduling

With easy to use search, select and bookings inspection request capabilities via the desktop or from out in the field, council staff have the power to book inspection tasks dynamically to achieve optimum resource utilisation.

Key features and benefits

- Supports Workflow Task (Inspection) utilising a calendar view managed by the Corporate Business Solution

- Simple drag and drop interface

- Colour-coded to graphically show current, past and future tasks

- Provides management with a clear picture of team resources and workload activities

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Transforming business, making life simple

Task Booking and Scheduling provides operational staff with enhanced scheduling capabilities through clear visibility of work resources and their assigned work. It is an easy-to-use solution for operational staff, providing graphical calendar-based 'drag and drop' user interface for managing resources and work task requirements. Workflow-based tasks can be scheduled for individuals, and when used in conjunction with the TechnologyOne Mobile Solution, tasks can be dispatched to the mobile device.

Enhanced scheduling capability

A simple-to-use calendar view allows you to effectively schedule work for your resources over a user-defined date range. Visibility of other scheduled tasks for the defined period and non-assigned tasks is also provided.

Re-scheduling of tasks and resources

Management can move tasks interactively in calendar view to optimise resources and inspection completions. Previously scheduled tasks and/ or dates can easily be re-assigned, if required.

Schedule additional work

As well as having visibility of non-scheduled tasks, managers can dynamically assigned tasks, allocating to resources over a defined period. This functionality supports the overall goal of maximising resource utilisation within a defined period.

Calendar interface

The calendar scheduling interface is integral to the solution, supporting the ability to view assigned workflow tasks and other activities within a Corporate Business Solution calendar view.

- Drag and drop method of input

- Colour-coded workflow tasks show current, past and future inspection events

- Different calendar views including time view, week view, month view and working week view

- Remove the need to drill down with the calendar view displaying summary work order information

- Information available within a Calendar View rendered through Mobile Inspections

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